

COLLECTIVE BARGAINING AGREEMENT

**ELWOOD COMMUNITY CONSOLIDATED SCHOOL DISTRICT NO. 203
ELWOOD, WILL COUNTY, ILLINOIS**

and

ELWOOD COUNCIL, AFT-LOCAL 604, AFL-CIO

July 1, 2019 – June 2023

Table of Contents

		<u>Page</u>
Article I	Recognition	3
Article II	A. General Working Conditions	
	1. Personnel Files	3
	2. Meetings	3
	3. Statistical Data	3
	4. Teaching Assignments	3
	5. Vacancies	3-4
	6. Contractual Continued Service	4
	7. Teacher Evaluation Plan	4
	8. Reconsideration of Practice	4-5
	B. Leaves	
	1. Sick Leave	5
	2. Personal Leave	5
	3. Civic Duty Leave	5
	4. Leave of Absence	5-6
	5. Child Care Leave	6-7
	6. Family and Medical Leave	7
	7. Bereavement	7
	C. Conditions of Employment	
	1. School Calendar	7
	2. Teachers' Work Day	7-8
	3. Payroll Deductions	8
	4. Pay Periods	8
	5. Insurance	8
	6. Salary Schedule	8
	7. Extra Duty Stipends	8
	8. Tuition Reimbursement	8
	9. Professional Development	9
	10. Internal Substituting	9
	11. Extra Work Compensation	9
	12. Salary Schedule Placement/Freeze	9
	13. Planning Time	9
	14. Class Size	9
	15. Principal Pro Temp	10
Article III	Grievance Procedure	10-11
Article IV	Union Dues	11-12
Article V	Effect and Duration of Agreement	
	1. Complete Understanding	12
	2. Savings Clause	12
	3. Term of Agreement	12
	4. No Strike Provision	12-13
	5. Management Rights	13

	6. Ratification of Agreement	14
Addendum	Retirement Incentive	15-16
Appendix A	Salary Schedules: 2013-14, 2014-15, 2015-16	17-20
Appendix B	Extra Duty Stipends	21-22

ARTICLE I

Recognition

1. The Board of Education of Elwood Community Consolidated School District #203 of Will County, Elwood, Illinois, (hereinafter referred to as the "Board") recognizes the Elwood Council, AFT-Local 604, AFL-CIO, (hereinafter referred to as the "Council") the sole and exclusive bargaining representative for all part- and full-time teachers (hereinafter referred to as "Teachers") specifically excluding all administrators assigned at least .5 full-time equivalent (50% FTE) to administrative duties.
2. The Board agrees not to negotiate with any other teacher's organization, or individual teacher, with regard to those items contained in this agreement for the duration of this agreement.

ARTICLE II

A. General Working Conditions

1. **Personnel Files:** There shall be only one official file for each teacher. Teachers shall have access to their individual personnel file as provided by law.
2. **Meetings:** Teacher meetings, including all certified staff, may be scheduled at the discretion of the Administration with no less than one week's notice placed in the teacher's mail box or sent via email. Staff members will be obligated to be present no longer than one hour for any meeting. The Council and the Administration will collaborate to determine preferred meeting times. Emergency meetings may be called by the Administration.

The following conditions apply to part-time Teachers' participation in Teacher meetings:

- a. For full-day institutes, they will be reimbursed for the time beyond their normal hours at the rate of an outside substitute.
 - b. For half-day and early-release institutes, if they do not meet with their students, they will attend the meeting as their normal obligation. If they meet with their students, they will be compensated for the time beyond their normal hours at the rate of an internal substitute.
3. **Statistical Data:** The Council shall be entitled to full and complete information regarding public records and documents as provided by law.
 4. **Teaching Assignments:** Teachers shall be notified in writing and via email by July 1 of their assignments for the following year as to grade level and/or subject area if changes occur. In the event of a change in a teacher's assignment is thereafter deemed necessary by the Board, the teacher shall be notified of the change as promptly as circumstances permit and thereafter shall have the opportunity to discuss the reassignment with his/her immediate supervisor or resign if such change is not acceptable to him/her.
 5. **Vacancies:** The Superintendent shall post a notice of all vacant teaching positions in the District,

as they occur, in the faculty room, via email, and shall send a copy of a said notice to the Council President. No vacancy shall be filled until it has been posted for at least five (5) school days provided that the vacancy occurs during the school year, or seven (7) calendar days if the vacancy occurs over the summer. Teachers within District #203, applying for such openings and not appointed, shall be notified.

6. **Contractual Continued Service:** Contractual continued service shall be determined in accordance with Article 24-11 of The School Code of Illinois. Teachers shall be released from contractual continued service in accordance with the requirements of The School Code of Illinois and, if applicable, this Agreement.
7. **Teacher Evaluation Plan:** A PERA Joint Committee shall be established. This Committee shall be comprised of both teachers and representatives of the School Administration. The PERA Joint Committee will create a teacher evaluation plan that follows Senate Bill 7 requirements.
8. **Reconsideration of Practice:**
 1. Any persons requesting consideration of the use of instructional materials, methods of instruction, basis of student assignments, or other procedures or practices of a teacher in performance of the teacher's duties, curricular or co-curricular, shall follow each step as outlined below:
 - A. Complainants should discuss said complaints in the following order.
 1. Complainant should set up a meeting with the teacher for possible clarification or explanation of said problem.
 2. If the complainant omitted step 1, he/she will be redirected by the Principal to fulfill the obligations of step 1 before proceeding.
 3. If satisfaction is not received from the teacher's explanation, the person (persons) claiming improper use shall submit the complaint to the Principal in writing and signed by the complainant. A copy of the written criticism shall be delivered to the teacher involved.
 4. A meeting within three working days shall follow including the teacher, with a representative of his/her choosing, the author of any criticism, and the Principal or his/her designee. If the complaint involves a student with an IEP, the respective team shall be involved whenever possible as well.
 5. If the complainant is not satisfied with the disposition of the complaint at the Principal's level, the complainant may submit the complaint to the Superintendent. A meeting within five (5) working days shall follow involving the Superintendent and the individuals listed in paragraph 4.
 6. If the problem is not resolved by steps 1, 2, 3, 4, and 5, and the board of education holds a closed session review of the criticism with the teacher or the teacher requests a review of the criticism with the board, the teacher and the teacher's representative shall be present and be allowed to speak in defense at such a review.

- B. Any verbal threats from parents or students toward teachers or school personnel may result in a call to the proper authorities immediately.

NOTE: The language in 1A and B above shall be part of the Parent/Student Handbook.

- 2. Unless a prior meeting takes place between the teacher and Superintendent, no information regarding any criticism arising from the Reconsideration of Practice procedure, which shall be part of the Parent/Student Handbook, shall be entered in the teacher's file, and said criticism shall have no weight in the teacher's final written evaluation.

B. Leaves

- 1. **Sick Leave:** The Board shall grant all full-time teachers fifteen (15) sick leave days at full pay each school year. If any such teacher does not use the full amount of annual sick leave, the unused amount shall accumulate to a maximum of 355 days. Sick leave shall be interpreted to mean personal illness, quarantine at home or serious illness or death in the immediate family or household, as defined by the School Code of Illinois. The Board may require a physician's certificate as a basis for pay during leave after an absence of five (5) consecutive days for personal illness or as it may deem necessary in other cases.
- 2. **Personal Leave:** Teachers with less than ten (10) years of service accepted by the district shall be eligible for two (2) personal leave days per school year. In addition, teachers with ten through fourteen (10-14) years of service accepted by the district shall be eligible for three (3) personal leave days per school year. Teachers with fifteen (15) or more years of of service accepted by the district shall be eligible for four (4) personal days maximum. These days shall be requested of the Administration, in writing, three days in advance and may not routinely be granted on days prior to and following holidays.

Unused personal leave days are cumulative as sick leave days as provided in this agreement.

When more than two (2) teachers request personal leave for the same day, the third and succeeding teacher(s) may be granted personal leave only at the Administration's sole discretion.

- 3. **Civic Duty Leave:** A teacher shall be excused at full pay for the purpose of performing civic duties such as jury duty and witnessing. The teacher will be allowed to keep any money received for jury duty. Scheduling of time away from school for civic duty shall be processed through the Administration.
- 4. **Leave of Absence:** Leave of absence without pay for health or professional study may be granted to a tenured teacher by the Board for a period of one year or less upon recommendation of the Superintendent.

A teacher desiring a leave of absence without pay shall notify the Superintendent, in writing, the reason and duration of said leave at least thirty (30) days prior to the date on which the leave is requested to begin. The Superintendent and teacher shall mutually agree upon the date on which

the teacher is to return to work. The teacher on leave shall give written notice of intent to return by registered mail at least ninety (90) days prior to the close of the school term. Failure to provide said notice becomes equivalent to a resignation.

A teacher on leave of absence may keep his/her health insurance in effect during the period of said leave by paying the full premium.

Upon termination of said leave, the teacher shall be returned to a vacancy for which he/she is certified and qualified in accordance with the rules and regulations of the Illinois State Board of Education.

The Board may extend the leave for an additional semester upon written request from the teacher.

A teacher on leave of absence retains any unused accumulated sick leave, usable upon return to regular employment, but does not earn additional sick leave until the employee returns to service.

5. **Child Care Leave:** Leaves of absence without pay for childbearing or adoption/foster shall be granted to a teacher by the Board under the following conditions:

- a. Any teacher requesting such leave must do so at least sixty (60) days prior to the anticipated birth. The teacher shall supply a written statement from her physician indicating that she is medically certified as capable of performing her duties and the anticipated date of delivery. A pregnant teacher shall be allowed to continue teaching as long as she is medically certified as capable of performing her duties. For the birth or adoption of a child, a teacher may use accumulated sick leave for any school day during a six-week period commencing on the day of the birth or adoption. A medical certificate is required indicating the teacher's fitness to return to work after giving birth. The teacher and the Superintendent shall mutually agree upon a plan for commencement and termination of sick leave, if sick leave is being utilized.
- b. The leave shall be for no more than one calendar year plus the remaining portion of the grading period in which the leave commences.
- c. These provisions will also apply to a leave granted for paternity or for foster or adoptive parenthood as follows: In all cases, the administration should be informed early on regarding pending paternity, adoption, or foster process. Whenever feasible, the teacher will provide the same timely notice that has been agreed upon. However, when unforeseen circumstances relating to the paternity, adoption, or foster process occurs and advance notice is not possible, the teacher will provide the need for leave as soon as is practical.
- d. The teacher shall be eligible for reemployment upon termination of said leave provided that:
 1. The teacher notifies the Superintendent in writing by registered mail of his/her intent to

resume teaching at least ninety (90) calendar days prior to termination of said leave or prior to the end of the current school year, whichever comes first. Failure to submit said letter shall be treated as an election not to return to employment and a resignation from the District. Failure of the teacher granted said leave to resume his/her duties on the scheduled date of return shall be deemed a voluntary resignation on the part of the teacher.

2. The teacher submits a physician's statement certifying that he/she is medically capable of resuming his/her duties at least thirty (30) days prior to termination of said leave.
 - e. Except in cases where the Board decides to decrease the number of employed teachers or discontinue some particular type of teaching service pursuant to the exercise of its dismissal powers under Section 24-12 of the School Code of Illinois, the teacher returning from said leave will be returned to a position for which he/she is legally qualified and certified to teach according to the Illinois State Board of Education and in accordance with Article II, A. 4 of this agreement.
 - f. All fringe benefits cease when unpaid leave commences. The teacher involved shall be permitted to continue insurance benefits, at his/her own expense, for the duration of the unpaid leave. In order to advance on the salary schedule and accrue seniority, the teacher must work at least ninety (90) school days, the equivalent of one (1) full semester, during the course of a school year in which the leave was either granted or terminated.
 - g. Disabilities caused or contributed to by pregnancy, childbirth or related medical conditions shall be considered as any other medical disability and the teacher may use sick leave days to the extent that she has them.
 - h. A teacher may return at any time through a mutually agreeable arrangement between the teacher and the Board.
6. **Family and Medical Leave:** This contract is intended to comply with the Family and Medical Leave Act of 1993, its regulations, and any future amendments.
 7. **Bereavement:** In the case of a death in the immediate family as defined by the School Code of Illinois, or in the case of the death of an aunt or uncle, a teacher shall be given two days per occurrence for the funeral attendance with no loss of pay and no loss of sick or personal days.

Additional bereavement days not covered above may come from Personal Leave, or from sick leave subject to a physician's note and administrative approval.

C. Conditions of Employment

1. **School Calendar:** Opinions and suggestions for the school calendar shall be solicited from the

teachers through the administration. The school calendar shall not include more than 180 teacher attendance days.

2. **Teachers' Work Day:** On a normal school day teachers shall be expected to arrive in the building no later than 8:00 a.m., and remain in the building for no less than twenty (20) minutes after student dismissal time. Teachers shall be entitled to a thirty (30) minute duty-free lunch period to be taken from 11:00 a.m. to 1:00 p.m. If the teachers' workday is extended, the salary will be adjusted accordingly. All staff shall assume homeroom and non-classroom duties on a fair and equitable basis. If possible, the Administration will utilize staff without homeroom assignments to perform non-classroom duties.
3. **Payroll Deductions:** Upon the written request/authorization of a teacher, deductions from the teacher's paycheck shall be made for (a) a credit union, (b) union dues, (c) United Fund, (d) other annuities, and (e) other deductions approved by the Board. Deductions for annuities shall be limited to two (2) changes per school year. A list of employees from whom union dues have been deducted and the amount deducted from each shall be forwarded to the Council secretary/treasurer.
4. **Pay Periods:** Teachers shall be paid every other Friday in 22 or 26 payments as determined by the teacher prior to the first pay period.
5. **Insurance:** The Board shall pay the monthly premium for a single coverage policy for each teacher for health medical insurance, dental insurance, and vision care insurance, but not to exceed an annual total of \$11,000. If the teacher chooses family coverage, the Board will pay the amount equal to single coverage toward the cost of the family coverage, but not to exceed the limits stated previously. The Board shall also pay the monthly premium for a \$30,000 double indemnity life insurance policy for each teacher. The insurance underwriter for these policies shall be at the discretion of the Board with input from the union. Coverage cannot be changed during the life of this contract without a memorandum of understanding with the Council. Part-time teachers shall be eligible to receive pro-rated health benefits.
6. **Salary Schedule:** Salary Schedule is included as Appendix A, pages 16-18.
7. **Extra Duty Stipends:** Extra Duty Stipends are included as Appendix B, pages 19-20.
8. **Tuition Reimbursement:** Teachers shall be reimbursed for the actual cost of tuition for any graduate level course which has been approved by the District Superintendent prior to registration and successfully completed. Successful completion shall require at least a course grade of a "B". Each teacher shall be limited to \$1,500 per year of this contract. The tuition reimbursement year is defined as one (1) year after the start of the current Elwood school year. Teachers in their first year in the teaching profession are not eligible for tuition reimbursement as an encouragement to focus on establishing themselves in the profession without the additional

pressures of graduate work.

9. **Professional Development:** Effective professional development organizes adults into learning communities whose goals are aligned with those of the school and district. A variety of professional development models will be supported with a focus on job-embedded learning. It is recognized that at times it will be necessary for teachers to attend workshops and seminars in a reasonable amount throughout the year. All workshops and seminars will be pre-approved at the discretion of the administration and will relate to the individual teaching assignment or subject area. The District will be responsible for the payment of fees associated with this workshop/seminar. Should any circumstances arise that would require additional expenses, in all cases, these costs will be approved in advance by the administration.
10. **Internal Substituting:** Every effort shall be made to secure qualified substitute teachers to assume the duties of regularly employed teachers in their absence. For emergency situations (when no substitute is available) the school shall maintain a list of teachers who would be willing to substitute during their preparation periods. Regular teachers shall be paid \$24 per period for internal subbing. Part-time teachers who substitute outside of their normal workday will be compensated at the rate of an outside substitute.
11. **Extra-Work Compensation:** A teacher who agrees to perform extra duties, such as detention, beyond the regular work day and who is not otherwise compensated under the terms of this agreement shall be compensated at the rate of \$27 per hour. This does not include committee work, as every full-time teacher is required to serve on one school committee. The meeting schedules for these committees will be determined at the beginning of each academic year with input from the union and will meet no more than once per month unless agreed upon by the union. They will also follow the meeting time frame of no more than one hour. Teachers may volunteer to serve on more than one committee, but will not be compensated for that service time.
12. **Salary Schedule Placement Freeze:** New teachers be granted credit on the salary and extra duty (Appendix A and B) schedule for previous public school teaching experience up to a maximum of five (5) years.

Non-tenured teachers on the BA column (BA+0) have 10 years to complete 9 hours of additional course work and another 10 years to complete another 9 hours or that teacher will be "frozen" at the appropriate step. Non-tenured teachers hired on the BA+9 column have 10 years to complete 9 hours or they will be "frozen" at the appropriate step.
13. **Planning Time:** Teacher planning time shall be 200 minutes a week at 30 minutes a day when possible. It shall include a block of at least 30 consecutive minutes per day. Exceptions must be agreed to by the union.
14. **Class Size:** A classroom aide may be supplied on an identified need basis after a discussion

between the teacher and the Principal. This discussion should focus upon class size, class composition, and teacher-attempted classroom strategies. Should the request for an aide be denied, the teacher may request a meeting with the Superintendent to review both the classroom situation and the decision.

15. **Principal Pro Temp:** A *Principal Pro Temp* is defined as a teacher appointed by the Superintendent to assume the duties of the principal in his/her absence. A stipend of \$400.00 each will be paid annually.

ARTICLE III

Grievance Procedure

1. Any claim by any teacher that there has been a violation, misrepresentation or misapplication of the terms of this Agreement shall be a grievance.
2. A grievance may be initiated and/or conducted by:
 - a. An employee on his/her own behalf
 - b. An employee accompanied by a Council representative
 - c. A Council representative at the employee's request
3. **Class Grievance:** Class grievances involving one or more employees and grievances involving the administrator may be initially filed by the teachers at Step 5.a. below.
4. All references to days shall mean school days, except that between the end of the school term and the beginning of the next school term, days shall mean week days excluding Saturday, Sunday and legal holidays. In summer months, time limits shall be doubled. Grievances submitted fewer than ten (10) days before the close of the school term will follow the summer time limits.
5. **Procedures:** The parties hereto acknowledge that it is usually most desirable for a teacher and his/her immediate supervisor to resolve problems through free and informal communications. If, however, the informal process fails to satisfy a teacher, a grievance may be processed as follows:
 - a. The teacher must present the grievance in writing, within ten (10) days of the date of the event giving rise to the grievance, to the Superintendent or his officially designated representative which grievance shall state the article, section and clause of this Agreement alleged to be violated, misrepresented or misapplied and which grievance shall further state the remedy which is sought. Within five (5) days after receiving the grievance, the Superintendent will arrange for a meeting to take place. Within five (5) days of the meeting, the grievant shall be provided with the Superintendent's or his officially designated representative's written response.
 - b. If the teacher is not satisfied with the disposition of the grievance at Step 5.a. or the time limits expire without the issuance of the Superintendent's written reply, the Council may

submit the grievance to final and binding arbitration under the Voluntary Labor Arbitration Rules of the American Arbitration Association, which shall act as the administrator of the proceedings. If a demand for arbitration is not filed within ten (10) days of the date for the Step 5 a. answer, then the grievance shall be deemed withdrawn.

1. The teacher shall not be permitted to assert any grounds or evidence before the arbitrator which were not previously disclosed to the immediately involved supervisor and the Superintendent.
2. The arbitrator shall have no power to alter the terms of this Agreement.
3. Each party will pay its own costs of representation and the cost of a transcript of the arbitration proceedings, if requested.
4. The cost of the American Arbitration Association is to be shared equally by the parties.
6. **Bypass to Arbitration:** If the Superintendent and the Council agree, a grievance may be submitted directly to arbitration.
7. **Council Participation - Teacher Represented by Council:** The Board acknowledges the right of the Council's grievance representative to participate in the processing of a grievance at any level.
8. **No Reprisals Clause:** No reprisals shall be taken by the Board or administration of the School District against any teacher because of his or her participation in a grievance.
9. **Released Time:** Should the processing of any grievance require that the grievant be released from his or her regular assignment, then he or she shall be released without loss of pay or benefits.
10. The record of the grievance outcome shall be filed separately from the personnel files of the participant.
11. **Grievance Withdrawn:** The Union has the right to withdraw from any grievance without establishing precedent or placing blame on either party.

ARTICLE IV

Union Dues

DEFINITIONS

"Bargaining Unit Member" is an individual who is covered by the collective bargaining agreement. An individual can be a bargaining unit member, but not pay dues to the union or be a member of the union.

“Union Dues Payer” is an individual who is in the bargaining unit and has signed a dues authorization card with the union, allowing the employer to deduct dues from his/her paycheck to remit to the union. An individual can be a dues payer and not be a member of the union.

“Union Member” is an individual who has signed a membership card with the union.

“Fair Share/Agency Fee Payer” is an individual who is a bargaining unit member who paid a fee to the union pursuant to a clause in a collective bargaining agreement.

Indemnify and Hold Harmless

The Union shall indemnify and hold harmless the Board, its members, officers, agents and employees from and against any and all claims, demands, actions, complaints, suits or other forms of liability that shall arise out of, or by reason of action taken by the board for the purposes of complying with this Article, or in reliance on any list, notice, certification, affidavit, or assignment furnished by the Union under any such provisions.

Dues Check-Off

The Board will make Union Dues payroll deductions upon written request by the employee on the form provided by the Union. This form will be provided to the Board by the Union. The Board shall honor employees' individually authorized deduction forms and shall make such deductions in the amount certified by the Union for dues, assessments, or fees. Authorized deductions shall be irrevocable except in accordance with the terms under which an employee voluntarily authorized said deductions. Dues revocations are processed by the Union. In the event that an employee revokes his or her dues in accordance with the terms in which he or she authorized the dues deduction, the Union will notify the employer after the close of the revocation window. This request must be made at least ten (10) calendar days prior to the first deduction.

The District agrees to remit these dues and/or fees to the Union twice each month that dues/fees are deducted. A list of all employees within the bargaining unit and any deductions that have been made and the amount of each deduction shall accompany each remission. Any changes in personnel from the list previously furnished shall be submitted to the Union within ten (10) working days.

ARTICLE V

Effect and Duration of Agreement

1. **Complete Understanding:** The terms and conditions set forth in this Agreement represent the full and complete understanding between the parties. The terms and conditions contained herein may be modified only through the written mutual consent of the parties.
2. **Savings Clause:** Should any article, section or clause of this agreement be declared illegal by a court of competent jurisdiction, then said article, section or clause shall be deleted here from, but the remaining articles, sections and clauses shall remain in full force and effect.
3. **Term of Agreement:** This Agreement shall be effective July 1, 2019 and shall continue in effect until June 30, 2023
4. **No Strike Provision:** During the term of this Agreement and any extension thereof, the Board shall not lock out any of its employees covered by the terms of this Agreement. Similarly, no employee, nor the Council nor any person acting on behalf of the Council shall ever or at any time engage in, authorize or instigate any picketing, any recognition of any picket line at the School District premises, any strike, slow down or other refusal to render full and complete services to the Board, or any activity whatsoever which would disrupt in any manner in whole or in part the operation of the School District.

In the event of any violation or violations of any provision of this section 4 by the Council, its members or representatives, or by any employee, then:

- a. any violating employee shall be subject to disciplinary action or discharge as determined appropriate by the Board; and,
 - b. the Council shall, upon notice from the Board, immediately direct such employee both orally and in writing to resume normal operations immediately and make every other reasonable effort to end any violation(s).
5. **Management Rights:** It is expressly understood and agreed that all functions, rights, powers or authority of the administration of the School District and the Board of Education which are not limited by the express language of this Agreement are retained by the Board, provided, however, that no such right shall be exercised so as to violate any of the specific provisions of this Agreement.

6. **Ratification of Agreement:** This Agreement will not be considered binding until such time as the Council has formally notified the Board, in writing, of official acceptance of this document by the membership and approval by formal Board action at a public meeting.

DATED: This 11th day of July 2019.

Sandra E Demaso

Elwood Council,
American Federation of
Teachers-Local 604

Matthew F Walsh

Board of Education of
Elwood Community Consolidated
School District No. 203

ADDENDUM

Retirement Incentive

The Retirement Incentive Program of Elwood School District #203 has been established to recognize the contributions made by long-term, certificated, full-time employees. The Retirement Incentive Program is designed to complement and supplement the provisions of the Illinois Teachers' Retirement System.

Conditions of the District's Retirement Incentive Program are as follows:

1. Any time after an eligible employee has reached the age of fifty-five (55) years, a certificated staff member may elect to participate in the Retirement Incentive Program.
2. To be eligible, the person must have completed twenty (20) collective years of full-time employment within the Elwood School District #203 in the state of Illinois immediately preceding retirement, must become fifty-five (55) years of age before the first day of the next school year, and must be a participant in the Illinois Teachers' Retirement System.
3. Participants will choose to enroll in the Elwood Health Insurance Plan or in the Illinois Teachers' Retirement System hospitalization insurance plan for which they are eligible. The District agrees to pay the lesser of the two premiums, single coverage, for three (3) years or upon the death of the participant, or until the participant becomes sixty-five (65) years of age, whichever occurs first.
4. In the retirement year, the teacher will be able to apply 340 days of unused sick leave toward retirement credit with TRS.
5. Any teacher, who retires under the Retirement Incentive Program shall receive a post-retirement payment of twenty percent (20%) of his/her base salary three (3) consecutive years in accordance with sub-paragraph two (2) above. However, in the event that the Federal Impact Aid (7002 funds) received by the District from the United States decreases in any year, the amount secured by any retiree under this contract for the year shall be reduced by the same proportion as the reduction in Impact Aid to the District. For instance, if the District receives 10% less in Federal Impact Aid in a particular year, any retiree under this contract will receive 10% less for the particular year.
6. Any full-time teacher eligible to retire under TRS with the required amount of service with Elwood District #203, for whom the board is not required to pay the one-time non-refundable penalty may access the retirement incentives contained herein. The teacher may elect to take a portion—the difference between the average percent of the teacher's raise and 6% percent— of the total three (3) years compensation according to one of the following options:

Option A (one (1) year)—Receive an amount for the last year of teaching equal to a 6% percent increase over the previous year's base salary.

Option B (two (2) years)—Receive Option A for the last year of teaching. For the year previous to the last year, receive an amount equal to a 6% percent increase over the previous year's base salary.

Option C (three (3) years)—Receive Option B for the last year of teaching. For the two years previous to the last year, receive an amount equal to a 6% percent increase over the previous year's base salary.

A person who wishes to retire under the provisions of the Retirement Incentive Program must notify the Superintendent in writing unless otherwise mutually agreeable, as follows:

Option A (one (1) year) – Before March 1 prior to the last year of employment.

Option B (two (2) years) – Before March 1 prior to the second to last year of employment.

Option C (three (3) years) – Before March 1 prior to the third to last year of employment.

These options may extend beyond the duration of this contract period provided notice is given during the duration of this contract.

The amount taken under Option A, Option B, and Option C shall be subtracted from the total three (3) years compensation. The teacher shall be responsible for the TRS payment on the portion of the compensation that is added to his/her salary under Option A or Option B, or Option C. The teacher shall receive 20 percent of the remainder of the compensation for three consecutive years in accordance with sub-paragraph five (5) above.

7. Under this provision, the Board shall make any adjustment to a teacher's compensation necessary to limit a salary increase to 6% and thus avoid having to pay a penalty to the Illinois Teachers' Retirement System (TRS). It is recognized by the parties that future adopted rules and regulations by TRS, litigation and/or legislation could void some or all of the above incentives and/or regulations or provide further exemptions. If that situation occurs, then the Board of Education of Elwood Community Consolidated School District #203 is no longer obligated to provide a 6% increase or other affected programs if such benefits would force the district to pay a penalty to TRS for teachers eligible for the retirement incentives described herein or if further exemptions are allowable. In either situation, the Board of Education and the Union shall meet and discuss the impact of such decisions within thirty (30) days of both parties becoming aware of the changes for the purpose of renegotiating these benefits.

Elwood Salary Schedule 2019-2020

Step	BA	BA+18	MA	MA+18	*MA+27
1	41,201	43,120	44,800	46,546	47,445
2	42,747	44,413	46,144	47,943	48,868
3	44,030	45,746	47,529	49,381	50,334
4	45,351	47,118	48,954	50,862	51,844
5	46,711	48,532	50,423	52,388	53,399
6	48,113	49,988	51,936	53,960	55,001
7	49,556	51,487	53,494	55,579	56,651
8	51,043	53,032	55,099	57,246	58,351
9	52,574	54,623	56,752	58,963	60,101
10	54,151	56,262	58,454	60,732	61,904
11	55,776	57,949	60,208	62,554	63,762
12	57,449	59,688	62,014	64,431	65,674
13	59,172	61,478	63,874	66,364	67,645
14	60,948	63,323	65,791	68,355	69,674
15	62,776	65,223	67,764	70,405	71,764
16			69,797	72,518	73,917
17			71,891	74,693	76,135
18			74,048	76,934	78,419
19			76,269	79,242	80,771

Off-schedule teachers receive the same percentage (3.75%) salary increase as teachers on schedule, as well as the appropriate salary adjustment for training and/or degree advancement.

Teachers working toward the MA+27 and advance degree lanes must have their courses approved by the superintendent before they start the course.

Teachers on BA+9 or MA+9 in the 2018-2019 school year shall receive lane advancement.

* MA+27 Shall include multiple Masters

Elwood Salary Schedule 2020-2021

Step	BA	BA+18	MA	MA+18	MA+27
1	41,805	43,435	45,127	46,886	47,791
2	43,059	44,738	46,481	48,293	49,225
3	44,351	46,080	47,876	49,741	50,701
4	45,682	47,462	49,312	51,234	52,222
5	47,052	48,886	50,791	52,771	53,789
6	48,464	50,353	52,315	54,354	55,403
7	49,918	51,863	53,884	55,984	57,065
8	51,415	53,419	55,501	57,664	58,777
9	52,958	55,022	57,166	59,394	60,540
10	54,546	56,672	58,881	61,176	62,356
11	56,183	58,372	60,647	63,011	64,227
12	57,868	60,124	62,467	64,901	66,154
13	59,604	61,927	64,341	66,848	68,138
14	61,392	63,785	66,271	68,854	70,183
15	63,234	65,699	68,259	70,919	72,288
16			70,307	73,047	74,457
17			72,416	75,238	76,690
18			74,589	77,495	78,991
19			76,826	79,820	81,361

Off-schedule teachers receive the same percentage (3.75%) salary increase as teachers on schedule, as well as the appropriate salary adjustment for training and/or degree advancement.

Teachers working toward the MA+27 and advance degree lanes must have their courses approved by the superintendent before they start the course.

* MA+27 Shall include multiple Masters

Elwood Salary Schedule

2021-2022

Step	BA	BA+18	MA	MA+18	MA+27
1	42,110	43,752	45,457	47,228	48,140
2	43,374	45,064	46,820	48,645	49,584
3	44,675	46,416	48,225	50,104	51,072
4	46,015	47,809	49,672	51,608	52,604
5	47,396	49,243	51,162	53,156	54,182
6	48,818	50,720	52,697	54,751	55,807
7	50,282	52,242	54,278	56,393	57,481
8	51,791	53,809	55,906	58,085	59,206
9	53,344	55,423	57,583	59,827	60,982
10	54,945	57,086	59,311	61,622	62,812
11	56,593	58,799	61,090	63,471	64,696
12	58,291	60,562	62,923	65,375	66,637
13	60,039	62,379	64,810	67,336	68,636
14	61,841	64,251	66,755	69,356	70,695
15	63,696	66,178	68,757	71,437	72,816
16			70,820	73,580	75,000
17			72,945	75,788	77,250
18			75,133	78,061	79,568
19			77,387	80,403	81,955

Off-schedule teachers receive the same percentage (3.75%) salary increase as teachers on schedule, as well as the appropriate salary adjustment for training and/or degree advancement.

Teachers working toward the MA+27 and advance degree lanes must have their courses approved by the superintendent before they start the course.

* MA+27 Shall include multiple Masters

Elwood Salary Schedule

2022-2023

Step	BA	BA+18	MA	MA+18	MA+27
1	42,418	44,071	45,789	47,573	48,491
2	43,690	45,393	47,162	49,000	49,946
3	45,001	46,755	48,577	50,470	51,444
4	46,351	48,158	50,034	51,984	52,988
5	47,742	49,602	51,535	53,544	54,577
6	49,174	51,090	53,081	55,150	56,215
7	50,649	52,623	54,674	56,805	57,901
8	52,169	54,202	56,314	58,509	59,638
9	53,734	55,828	58,004	60,264	61,427
10	55,346	57,503	59,744	62,072	63,270
11	57,006	59,228	61,536	63,934	65,168
12	58,716	61,005	63,382	65,852	67,123
13	60,478	62,835	65,284	67,828	69,137
14	62,292	64,720	67,242	69,863	71,211
15	64,161	66,661	69,259	71,959	73,347
16			71,337	74,117	75,548
17			73,477	76,341	77,814
18			75,682	78,631	80,149
19			77,952	80,990	82,553

Off-schedule teachers receive the same percentage (3.75%) salary increase as teachers on schedule, as well as the appropriate salary adjustment for training and/or degree advancement.

Teachers working toward the MA+27 and advance degree lanes must have their courses approved by the superintendent before they start the course.

* MA+27 Shall include multiple Masters

Appendix B

The following positions shall be paid as a % of the starting teacher salary for each school year.

Position	1,2,3	4,5	6,7	8,9	10+
8th Grade Boys' Basketball	5.00%	6.00%	7.00%	8.00%	9.00%
7th Grade Boys' Basketball	5.00%	6.00%	7.00%	8.00%	9.00%
6th Grade Boys' Basketball	4.00%	5.00%	6.00%	7.00%	8.00%
8th Grade Boys' Volleyball	4.00%	5.00%	6.00%	7.00%	8.00%
7th Grade Boys' Volleyball	4.00%	5.00%	6.00%	7.00%	8.00%
8th Grade Girls' Basketball	5.00%	6.00%	7.00%	8.00%	9.00%
7th Grade Girls' Basketball	5.00%	6.00%	7.00%	8.00%	9.00%
6th Grade Girls' Basketball	4.00%	5.00%	6.00%	7.00%	8.00%
8th Grade Girls' Volleyball	5.00%	6.00%	7.00%	8.00%	9.00%
7th Grade Girls' Volleyball	5.00%	6.00%	7.00%	8.00%	9.00%
6th Grade Girls' Volleyball	3.00%	4.00%	5.00%	6.00%	7.00%
Boys' Baseball A Team	3.00%	4.00%	5.00%	6.00%	7.00%
Boys' Baseball B Team	3.00%	4.00%	5.00%	6.00%	7.00%
Boys' Track	5.00%	6.00%	7.00%	8.00%	9.00%
Girls' Track	5.00%	6.00%	7.00%	8.00%	9.00%
Athletic Director-	10.00 %	11.00 %	12.00 %	13.00 %	14.00 %
Assistant Athletic Director	7.00%	8.00%	9.00%	10.00 %	11.00 %
Intramural Director	5.00%	6.00%	7.00%	8.00%	9.00%
Cheerleading	5.00%	6.00%	7.00%	8.00%	9.00%
Asst. Cheerleading	4.00%	5.00%	6.00%	7.00%	8.00%
Spirit Line	2.00%	2.50%	3.00%	3.50%	4.00%
Choir	4.00%	5.00%	6.00%	7.00%	8.00%
Musical	5.00%	6.00%	7.00%	8.00%	9.00%
Scholastic Bowl Sponsor	4.00%	5.00%	6.00%	7.00%	8.00%

Any Sponsor who would take a pay decrease shall continue to be paid at the 2018-19 stipend until such time that the amount on the schedule is at least as much as the prior amount.

<u>Other Positions</u>	2019-20	2020-21	2021-22	2022-23
Student Council Sponsor	2002	2082	2165	2252
Asst. Student Council	1353	1407	1463	1522
Recycling	1028	1069	1111	1155
Asst. Recycling	703	731	760	790
Yearbook	865	900	936	973
Chess Club (3-8)	1623	1688	1756	1826
Robotics Club	865	900	936	973
Socrates Coordinator	1298	1350	1404	1460
Asst. Socrates Coordinator	703	731	760	790
Science Fair Sponsor	433	450	468	487
Asst. Science Fair Sponsor	216	225	234	243
Book Fair Coordinator	270	281	292	304
Outdoor Education Sponsor	973	1012	1053	1095
Math Coach	216	225	234	243
Spelling Bee	216	225	234	243
JHS Activity Director	2002	2082	2165	2252
Mentoring	563	585	609	633
Approved Clubs	838	872	907	943
Builder's Club	322	338	355	369

Rates per Match

Moderator	\$25.00
Timer	\$22.00
Spelling Bee Pronouncer	\$25.00
Spelling Bee Judge	\$22.00

All Schedule B positions shall first be offered to Elwood Teachers, but current outside coaches and sponsors may continue their positions at the Board's discretion.

Memorandum of Understanding

Between

The Board of Education of Elwood Community Consolidated
School District No. 203

&

Elwood Council, American Federation of Teachers Local-604

Now come the parties, the Board of Education of Elwood Community Consolidated School District No. 203 and Elwood Council, American Federation of Teachers Local-604 and in consideration herein agree as follows:

1. It is acknowledged by both parties that there is presently a teacher shortage both nationally and in the State of Illinois which is making it increasingly difficult to hire teachers, social workers, etc.
2. That to assist the District in its attempts to hire teachers and social workers, the parties hereto agree that the first paragraph of Article II, C.12 be hereby amended for the duration of the contract ratified on July 11, 2019 as follows:
 - a. **12. Salary Schedule Placement Freeze:** New teachers shall be granted credit on the salary and extra duty (Appendix A and B) schedule for previous public school teaching experience in an amount to be negotiated between the new teacher and the District.
3. In all other respects, the contract between the parties ratified on July 11, 2019 shall remain in full force and effect.



President, Elwood Council, American
Federation of Teachers – Local 604

2/19/2020

Date



President, Board of Education Elwood
Community Consolidated School District
No. 203

2/11/2020

Date